

# **LITTLE COMPTON SCHOOL BUILDING COMMITTEE**

## **MINUTES**

**Workshop – June 23, 2010**

**Wilbur School Library – 5:05 pm**

**Members Present: Tom Alder, Principal Jim Gibney, Superintendent Harold Devine, Beryl Borden, Margaret Manning, Mark Rapp, BG Shanklin, Dave MacGregor, Mike Steers, Dorie Freeman, Bob Mushen, John Osbourne**

**Members Absent: Ben Gauthier, Lynn Brousseau-Lebreux, Micah Shapiro, Tom Arkins, Jake Talbot, Don Gomez**

**The Firm of Durkee Brown Viveiros Werenfels Architects was in attendance, represented by Doug Brown, Ed Cifune, and Ashley Prester**

**Meeting was called to Order by Chairman Tom Alder at 5:15 p.m.**

**Members of the Committee were brought up to speed by DBVW of the workings of the previous two weeks.**

### **2.01 Architect's Report of Last Building Committee Meeting**

**- Reviewed Meeting No. 1 notes.**

- Brief summary of activities since last meeting. DBVW held teacher and food service interviews, conducted architectural review of existing conditions, developed accurate CAD plans of the building, observed bus drop-off / pick-up, lunch and a few classes.

## **2.02 Discuss Meeting with RIDE**

- Discussed start of demographics study with NESDEC which is required by RIDE.
- District must provide additional documentation to RIDE for cross-districting.

Briefly discussed the current state disincentive for school regionalization. A suggestion was made to establish a cross-districting checklist to follow-up on this item.

- RIDE request for DBVW interview presentation ok with committee.
- Site must be under the care and custody of the school department to be eligible for reimbursement

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## **2.03 Review Observation of Student Morning Drop-Off and Afternoon Dismissal**

- Discussed bus observations and possibilities.
- Largest problem seems to be the lack of parent drop-off and temporary parking areas.
- The school needs +/- 60 parking spaces for staff.
- Site constraints were briefly discussed.
- DBVW will explore several options and present to the committee.

## **2.04 Preliminary Analysis of Building Exterior& Interior**

- Briefly discussed the history of the building through review of old drawings and site observations. DBVW explored the exterior and interior, attic and crawlspaces. The 1929 building originally had a large open space, a side stage and three skylights.**
- Discussed exterior water issues caused by a lack of gutters, surface water run-off, roof ponding, and poor roof and wall construction details. Sump pits/pumps located in the gym mechanical room, music classroom and outside the cafeteria.**
- The exterior masonry is in generally good condition.**
- ISDS system condition and capacity will be reviewed by Horsley Witten.**

## **2.05 Discuss Teacher Interviews**

- Teacher interviews were held on 6/21. Notes were distributed. DBVW and Burt Hill are in the process of producing a draft Ed Spec and Space Needs Program.**
- Additional meetings with the teachers were requested. Reservations about the original interview concept were voiced. Additional meetings will be scheduled with the Administration.**

## **2.06 Preliminary Analysis of Interior**

- See Item #2.04 above.

## **2.07 Next Steps:**

- Develop Ed Specs and Space Needs Program before 7/21.
- Conduct M/E/P & Site Review by 7/9.
- Discuss format of Community Meeting on 7/14

Meeting will be held on 7/13 at 6:30pm. Present team organization chart, existing conditions analysis for building and site, hold walk-thru of building. Show general ideas for proposed solutions. Show the need for expansion and upgrade. In the future, as presentation materials are developed, they should be posted in public places around town.

- Conduct hazardous material assessment in July.
- Meet with RIDE again in late July.

## **2.08 Additional Discussion Items:**

- Request was made to update the Project Schedule.
- Summer school starts on 7/6 and lasts for 4 weeks.
- Water test is scheduled for 7/1 at 8:30am & Smoke test is scheduled for 7/7.
- Emergency shelter status must be determined in conjunction with the town.
- Site work must account for the protection and/or relocation of the existing site memorials (tree in front, stone bench and memorial garden).
- Public comment cited need for industrial arts/trade program. New

**technology program for M.S. will be adopted this fall.**

**Respectfully submitted,**

**Tom Allder**